

# Donations and Bequests

Thank you for your interest in donating to The Worcester Porcelain Museum.

Since the formation of the Charitable Trust in 1946 by Charles Dyson Perrins, the museum collections have been built up and enhanced by the generosity of members of the public, who have given individual pieces, whole collections, or financial contributions to the museum. We now have over 15,000 ceramic objects in our care, plus an extensive range of objects of different types and origins relating to the use and production of porcelain in Worcester, including an archive of books, documents, drawings, photographs and factory records, oil paintings, tools, moulds, glass and silver.

All donations of objects are permanently acknowledged in Museum catalogues and in gallery labelling where appropriate. A donation can also be acknowledged in the digital database of our collections that will be launched on the internet in the near future.

This museum insures that the history of ceramic production in the City of Worcester will be preserved and displayed for the appreciation of the general public.

## **If you are interested in donating an object,**

- Write to Mrs.Wendy Cook, Curator, The Worcester Porcelain Museum Severn Street, Worcester WR1 2ND.
- Send details and a photograph of the piece if possible.
- PLEASE DO NOT bring the object to the museum without making an appointment. For insurance reasons, it is not possible to leave an object at the museum before a decision has been made.
- PLEASE DO NOT send the object through the post.

## **Acceptance,**

The museum is grateful for your offer of a gift, however, because of the limited amount of display and storage space the museum cannot accept all items that are offered. In general we cannot accept duplicates of items we already have, objects that are in very poor condition or large table services.

So that we can accept your gift we will ask you to sign a form, called a transfer of title form. **We can only accept your gift without conditions.** This means that your gift will become the museum's property and you and your family will not be able to claim the gift back. In addition, we will not have to consult you about any use we make of your gift. This includes how it is displayed and whether it is lent to other museums. If, in exceptional circumstances, we no longer require it, we will dispose of it in accordance with the guidelines of the Museums Association, which favour transfer to another museum. Our collections are large and this means that not all gifts are put on permanent public display. When not on display they are carefully stored and are available for research and education purposes.

The Museum holds full Registration with 'Resource' (Government Department for Museums, Archives and Libraries) and has a published Collections Management Policy that is available on request.

**If you are considering a financial contribution to the museum,**

The Worcester Porcelain Museum is a Registered Charity ( No.223753), financed by entrance charges, fundraising and donations. It is administered by a board of Trustees who are all volunteers.

Donations to the Museum Purchase Fund are always gratefully received as this allows the museum to purchase items that we may otherwise not be able to afford. Although we have the finest and most comprehensive collection of Worcester Porcelain anywhere in the world, there are always interesting things that turn up on the open market that would fill a gap in the collection.

Donations of general funds are particularly appreciated and there are many opportunities to get involved in the work of the museum through sponsorship of specific projects, exhibitions, displays or new facilities for our visitors.

For more information Please contact Amanda Savidge, Museum Manager, The Worcester Porcelain Museum, Severn Street, Worcester WR1 2ND

**Thank you for your support.**

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The Worcester Porcelain Museum

Severn Street, Worcester WR1 2ND

Telephone +44 (0)1905 21247

e-mail: [info.admin@Worcesterporcelainmuseum.org](mailto:info.admin@Worcesterporcelainmuseum.org)

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